Preserve label template

To replace the background image, click the label. Then, from the Text Box Tools > Format menu, click the arrow by the Shape Fill.

Choose to fill the text box with a texture, a gradient, a pattern or your own picture by clicking Select Pictureand inserting your own file. Add text by highlighting the text and adding your own.

# **Enter Your**

## Text Here

**Date**

# **Enter Your**

## Text Here

**Date**

# **Enter Your**

## Text Here

**Date**

Preserve tag template

To replace the background image, follow the steps above. Add text to the tag or print the tag; then fold it in half and write your note on the inside.