

CD envelope piece #2

**Materials**

· scissors

· plain cardstock

· coloured cardstock (two pieces)

· glue

· embellishments

**Step 1:**  Download both pieces of the template and open in Word.

 Customize the templates by adding colour, text, borders, WordArt, etc.

 Print both envelope templates onto plain or coloured cardstock.

 Cut out the templates from the cardstock.

**Step 2: Assemble the envelope**

 On the main piece, with the edges at the bottom, fold the edges inward, using the lines to guide you.

 Apply a coat of glue to the top of the edges, and glue the second piece in place with the cut out at the top.

 Fold down the top so it covers the inside envelope. This is the front of your envelope card.