The Microsoft

Software Asset Management Program (SWE)

**Customer Permission to Proceed Form**

The purpose of this document is to assist you (Microsoft Volume License Customer) and your Partner (\*Authorized Microsoft SAM Partner) to:

***• Gain*** ***access*** ***to*** ***Microsoft*** ***licensing*** ***resources*** ***and*** ***data*** ***as*** ***defined*** ***below*** ***(1-5)***

***• Enroll*** ***and*** ***complete*** ***the*** ***Microsoft*** ***Software*** ***Asset*** ***Management*** ***(SAM)*** ***Program.***

All data provided below will only be used in conjunction with partners to assist you in completing the Microsoft SAM Program and not used for any other purpose without your signed permission. By completing and submitting this document to Microsoft, you give permission for your designated SAM Partner to work with Microsoft to complete the following steps (1-5).

***1. Microsoft*** ***to*** ***provide*** ***a*** ***Microsoft*** ***License*** ***Statement*** ***to*** ***the*** ***partner*** ***on*** ***all*** ***your*** ***Volume*** ***Licensing*** ***purchases***

***2. Microsoft*** ***to*** ***validate*** ***the*** ***Proof*** ***of*** ***Licenses*** ***presented*** ***by*** ***the*** ***SAM*** ***partner*** ***on*** ***your*** ***behalf***

***3. Microsoft*** ***to*** ***validate*** ***the*** ***Actual*** ***License*** ***Position*** ***presented*** ***by*** ***the*** ***SAM*** ***partner*** ***on*** ***your*** ***behalf***

***4. Microsoft*** ***will*** ***provide*** ***assistance*** ***on*** ***licensing*** ***queries*** ***to*** ***yourself*** ***and*** ***the*** ***partner*** ***regarding*** ***your*** ***Microsoft*** ***software*** ***estate***

***5. Microsoft*** ***will*** ***search*** ***for*** ***your*** ***software*** ***licensing*** ***data*** ***on*** ***our*** ***internal*** ***databases*** ***and*** ***track*** ***progress*** ***on*** ***your*** ***completion*** ***of*** ***the*** ***Microsoft*** ***SAM*** ***Program.***

**Case study**

Your experiences of the Microsoft Software Asset Management Program will be valuable to other Microsoft customers who are implementing SAM within their organizations. Microsoft is also looking to continually improve support and resources for SAM. Tick here if Microsoft can contact you at the end of your SAM implementation to discuss a possible case study.



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| --- | --- |
| Company Legal Name and org. nr. |  |
| Address / Postcode |  |
| Customer Contact Name / Title |  |
| Email |  |
| Telephone |  |
| Signature / Date |  |
| License Reseller |  |
| SAM Partner |  |
| Partner Contact Name |  |

\*All contact data provided above will not be used for secondary use by Microsoft or its authorized partners. Microsoft may contact you to clarify your company name for search and license statement purposes. If your SAM Partner is not authorized by Microsoft to deliver the Microsoft SAM Program please email swesam@microsoft.com

Submit your completed form to **swesam@microsoft.com** or to your designated Microsoft SAM Partner.

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