Dear :

Thank you for the opportunity to discuss your opening for a . It was a pleasure meeting you on and learning more about the position and . I was impressed with the projects that is developing and with your plans for the company’s growth.

I am enthusiastic about the possibility of working for you at . The position sounds like a perfect match for my skills and experience. Please contact me at if you have any questions. I look forward to hearing from you soon.

Sincerely,