**India Sub-Continent Amendment to the**

**MCT and MCLC Program Guide 2009**

The following are important revisions to the Microsoft Certified Trainer (“**MCT**”) and Microsoft Certified Learning Consultant (“**MCLC**”) Program Guide 2009 for the MCT Program in the India Sub-Continent (“**ISC**”) Territory (India, Bangladesh, Sri Lanka, Maldives, Nepal, and Bhutan). All defined terms herein will have the same meaning as defined terms in the MCT and MCLC Program Guide 2009, except as otherwise provided herein. The MCT and MCLC Program Guide 2009 is hereby amended for the ISC Territory with the following.

**1. Amendment of Section 2 (How to Become an MCT), Step 2: Prove Your Instructional Presentation Skills.**

Section 2, Step 2 of the MCT and MCLC Program Guide 2009 is amended by adding the following for MCT applicants in the ISC Territory:

Other courses that are recognized by Microsoft as proof of instructional skills for ISC Territory applicants for the 2009 MCT Program are soft skill training courses from:

* NIS
* Equinox

Alternatively, you can provide a certificate or letter (refer to the requirements below) specifying that you **have had two years of teaching experience with an educational institution (school/college) associated to any one of the formal School Education Boards, Universities or at a private IT training institute, etc.**

Requirements pertaining to the certificate or letter are as follows:

School/College

* You may provide a certificate or letter indicating that you have taught for two years in a school/college during the three years immediately preceding the year you are applying for the MCT Program.
* The two years of experience may be either consecutive or with a break, provided that the duration of each teaching period lasted at least one year.
* The certificate or letter must be on the school/college’s letterhead signed by the principal of the institution.

Company

* You may provide a certificate or a letter from the Director or owner of the company stating that you conducted training for two years during the three years immediately preceding the year you are applying for the MCT Program, and you must have taught a minimum of 100 students during the period specified.
* The two years of experience may be either consecutive or with a break, provided that the duration of each teaching period lasted at least one year.
* All letters or certificates specifying the above must be on the company’s letterhead and signed by the Director of the company or the equivalent in the case of a proprietary concern.