Transition Checklist to get ready for Microsoft Office 365

The following table summarizes high-level planning areas that customers should consider in preparation for transition:

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| * [Start learning about new features in Office 365](http://www.office365.com) |
| * [Understand new Office 365 offerings](http://office365.microsoft.com/what-is-office365.aspx) |
| * [Understand Office 365 System Requirements](#_System_Requirements) |
| * The [Microsoft Assessment and Planning Toolkit](http://technet.microsoft.com/en-us/solutionaccelerators/dd537566.aspx) can help systematically inventory end-user computers for quick assessment * Start learning about [Lync Online](http://office365.microsoft.com/lync-online.aspx) and how the conferencing experience will change with the transition from Live Meeting to Lync Online |

# System Requirements

* Operating System Requirements
  + Windows XP SP3
  + Windows XP Home is supported but will not support federated identity
  + Windows Media Center edition is supported but will not support federated identity
  + Windows Vista SP2
  + Windows 7
  + Mac OS X 10.5 (Leopard), 10.6 (Snow Leopard)
* **Office Client Requirements**
  + Office 2007 SP2 or Office 2010
  + Office 2008 for Mac & Entourage 2008 Web Services Edition
  + Office 2011 for Mac and Outlook 2011 for Mac
  + .NET 2.0 or later
  + Lync 2010
  + Communicator for Mac
* **New Downloads**
  + A service connector application that will replace the Sign in application. The download will be available in the coming months.
* **Browser Requirements – Administration Center and My Company Portal**
  + Internet Explorer 7 or above
  + Firefox 3.x
  + Safari 4.x
* **Browser Requirements – Outlook Web App**
  + Internet Explorer 7 or above
  + Firefox 3 or higher
  + Safari 3 or higher on Macintosh OS X 10.5
  + Chrome 3 and later versions
  + Outlook Web App also has a light version that supports a reduced set of features across almost any browser